THE UNIVERSITY OF TEXAS AT SAN ANTONIO

SPACE AND PLANNING COMMITTEE MEETING NOTES
February 19, 2016

Members Present:
Kathryn Funk-Baxter (Chair)
Edwin Barea-Rodriguez
John Murphy
Bernard Arulanandam
Kevin Price
Aaron Parks
Rebecca Anderson
Dave Riker
Jose Luis San Miguel

Members Absent:
None

TOPICS

Office of Space Management Update

OSM transition is ongoing. Replacements for Dan Sibley and Jimmie Neff are high priority on the staffing list. Postings for the Assistant Director of Space Management and the Space Inventory Manager will go live next week. JLS anticipates OSM being fully staffed in 3-4 months.

Space Requests – Two major requests have been forwarded to the SPAC for review and recommendation.

1. Frio Street Building North: 6,000+ SF on the second floor was vacated by OIT. There are competing needs for the space including a possible Conference Center.

Decision: The Committee should review options to recommend highest and best institutional use.

2. Monarch Butterfly Study: Dr. Bush requested use of a small area on the West Campus for research and teaching use. Her work involves the cultivation of milkweed which is needed for Monarch Butterfly habitats.

Decision: The proposed site was approved with the understanding that it was for a set term (3 years was discussed) and Dr. Bush would clear any structures erected as part of this approval.

Additional space discussion:

- Space requests with institutional impact will be presented to the Committee for review.
- Minor space requests will be addressed by OSM team members.
- OSM will review both interior and exterior space requests- such as the Monarch Butterfly site.
- Informal requests for space (email or by phone) will be asked to submit a Facilities’ iService Work Request to help document and track space requests.
Kathy advised that research space is being evaluated on the basis of square footage and expenditures. This is primarily to establish a baseline for evaluating space utilization and to compare against other institutions.

This project is currently in the data collection phase.

Miscellaneous requests come to P&D/OSM daily that impact Campus Master Plan.

**Major Requests:** will come to SPAC for review and recommendation- such as the Campus Flags initiative.

**Minor Requests:** will be addressed by P&D/OSM and requestor, but will be reported to SPAC- such as Wi-Fi at Sombrilla

The following master plan projects are in various stages of discussion / development:

- **Science and Engineering Building**- Project is in Programming; Architects are a joint venture of Treanor/Alamo. They were selected based on their combination of expertise in lab design and local representation. Backfill projects associated with SEB relocations are anticipated; SPAC will be asked to provide input on how to prioritize these projects.

- **High Bay**- The High-Bay is a destructive testing area originally proposed for the SEB. It was determined that it would work best as a stand-alone building on the West Campus.

- **Ford Street Garage**- Kathy advised that it is permanently on hold.

- **Housing Options**- Kevin Price is looking at different sites for future housing. Chisolm reverts back to the University in 2020. UTSA does not have a mandatory freshman “on campus living” requirement. Housing would like to attract upper-class and grad students. Further study forthcoming.

- **Police HQ**- Program feedback and needs assessment still pending from UTSA-PD. Will keep SPAC posted.

- **Park West Tennis Courts**- RFP being developed; looking at potential donor for tennis academy.

- **ITC RFP**- an RFP for development of the ITC site, approximately 14 acres, will be issued in the coming weeks. Several options exist including a plan for ITC to remain at its current location and development to surround it- the ITC structure is approximately 2 acres. Another option may include the site be used exclusively for development which would leave ITC to seek space elsewhere.

- **Monterrey Building Cafe**- revitalization of student space. Conceptual design will be by students and implementation by an architectural firm.

- **Durango Building Labs**- Labs are underutilized, Jose Luis, and Dr. Barea, and Dr. Browning will visit to see if engineering might be able to use them.

- **Facilities Department Expansion**- Facilities has outgrown its current space in the BSA due to increase in staff and the addition of more IT technicians to assist staff. Programming and conceptual design needed.
Masterplan Update  JLS stated that there are challenges with implementation of the current campus masterplan. It does not reflect the campuses topography and certain aspects, like no surface parking, are unrealistic. (This was evident in recent housing study.) Road realignments should also be reviewed. A phasing plan should be part of this update.

Signage/ Wayfinding  Campus exterior aesthetics, such as signage, are the purview of the Committee. Recent requests include:

- **BB Marketplace**- Request from Clay to add exterior signage for the BB Marketplace. Committee discussed color scheme preference (orange and blue color combination) and the possibility of including Rowdy on the glass doors. Information will be shared with Clay. Signage requests should meet existing campus standards.

- **Interior Building Signage**- Inconsistencies in signage is evident throughout the campus. Kathy proposed that this summer a special project be started to establish interior signage/wayfinding standard. The Committee felt that interior wayfinding should include: building plans, directional signage, and possibly electronic directories. The Business Building was suggested as the pilot for this signage plan.

Lease Space Requests  JLS reported that Brian Moroney and John DeLaHunt had requested EHSRM be included as early as possible when the University is considering lease space. Their early input may help minimize additional costs associated with code compliance, fire protection, etc.

Next Committee Meeting  March 18, 2016 at 2:30, VPBA Conference Room. Main Building third floor. Outlook invitations have been sent.